

Providing Security Services in Indraprastha Institute of Information Technology Delhi, Okhla Industrial Area, Ph-3, New Delhi –110020			
TENDER NO: 14/2025 Dated 07.05.2025			
Sr. No	Section/Clause no. in Tender	Query	Reply
1	EMD	EMD - Rs. 6,15,000/- in the form of Demand Draft/ Pay Order in favour of “IIIT-Delhi Collections Account” payable at New Delhi -110020. Demand Draft for EMD or valid supporting documents Udyog Aadhar Registration Certificate for the bidder seeking exemption of service category of MSE.	EMD - Rs. 7,00,000/- in the form of Demand Draft/ Pay Order in favour of “IIIT-Delhi Collections Account” payable at New Delhi -110020. Demand Draft for EMD or valid supporting documents Udyog Aadhar Registration Certificate for the bidder seeking exemption of service category of MSE./ MSME
2	Page no- point d- The bidder should have the experience of completion of Security Services in any of the Reputed Educational Institutes/ Autonomous Bodies/ Universities/ Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government as follows in any one year during the period of last seven years: (attached as Annexure-A)	two similar completed work costing not less than the amount equal to Rs. 3 Crores per annum.	The bidder should have the experience in Similar completed works defined as " Experience of satisfactory completion of Security Services in any of the IIT/IIIT/NIT/ Reputed Academic Educational Institutes/ Government /Autonomous University Campus as follows during the period of last seven years: (attached as Annexure-A) 2.1 Three similar completed works costing not less than the amount equal to Rs. 1,40,00,000/- per annum ; or 2.2 Two similar completed works costing not less than the amount equal to Rs. 2,10,00,000/- per annum; or 2.3 One similar completed work costing not less than the amount equal to Rs. 2,80,00,000/- per annum /.
3	Turnover	The Agency should have an annual turnover of minimum Rs. 50 crores (Rupees Fifty Crores) at least for each of the last three years, i.e., 2022-23, 2023-24 , 2024-25 from the security business Attested Copies of Income Tax Return for last three years, along with a certificate from CA (Annexure- V).	The Agency should have at least an annual turnover of minimum Rs. 14 crores (Rupees Fourteen Crores) at least for each of the last three years, i.e., 2022-23, 2023-24 , 2024-25 from the security business Attested Copies of Income Tax Return for last three years, along with a certificate from CA (Annexure- V).
4	Page no-3 point no-(e)	At least One similar completed work in IIT/IIIT/NIT/Academic Central / State Government/Autonomous University Campus with contract amount of not less than Rs. 1.5 Crores in any one year during the period of last seven years. (Attached as Annexure-B).	Deleted
5	Essential		The bidder shall indicate any history of litigation or arbitration awards against them. A bidder with a consistent history of litigation or arbitration may be disqualified.
6	Page no- 5 point no-2.8	IIIT-Delhi reserves the right to accept or reject all or any part of the tender without assigning any reason thereof, and the decision of IIIT-Delhi in this respect shall be final. The QCBS tender shall enable the University to chose the best vendor based on the topmost in quality of services rendered by any firm in professional Academic civilian setup.	IIIT-Delhi reserves the right to accept or reject all or any part of the tender without assigning any reason thereof, and the decision of IIIT-Delhi in this respect shall be final. The QCBS tender shall enable the University to choose the best vendor based on the topmost in quality of services rendered by any firm in professional Academic civilian setup without any delay in payments and deposition of ESI/EPF.

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7	Page no-8 point -C	Proof of valid DGR sponsorship or proof of being run or operated by Exserviceman/ex- Para- Military personnel;	PSARA License of Delhi Region is also valid or DGR license of Delhi Region,
8	Page no-39	Evaluation Criteria	Revised - Evaluation Criteria - in Annexure -XX
9	Page no-40	BOQ - Annexure - XI	Revised BOQ including the relieving manpower for weekly offs- Annexure -XI
10	As per the bid NIT (Notice Inviting Tender) Page no. 4 , SL.NO. – 2.1 (h)	The Agency should have an annual turnover of minimum Rs. 50 crores (Rupees Fifty Crores) at least for each of the last three years, i.e., 2022-23, 2023-24 , 2024-25).As for the financial year of 2024-25, our Companies ITR and balance sheet is not completed yet, so Can we submit for the last 3 years (2021-2022,2022-2023,2023-2024) ITR & P/L, Balance sheet? We have 98 crore average for the last 3 years.	Yes, you can submit the balance sheets for the last three years. The balance sheet for 2024–25 may also be submitted, if available
11	EMD	As we are registered under MSME scheme Govt. of India. Act, but our company falls under MEDIUM category enterprise, Can we get exemption from paying EMD?	Yes, exemption is applicable for MSMEs for both the tender fee and EMD.
12	As per NIT page no. 39 SL.NO. 2	Company should (At least one similar completed work in Academic Central / State Government University Campus with contract amount of not less than Rs 3 Cr- in any one year during the period of last seven year) Can we submit work orders of Govt departments/organization/autonomous bodies?	Revised - Evaluation Criteria - in Annexure -XX
13	As per NIT Sl. No. 4	Bonus paid by the contractor to the staff will be reimbursable by the Authority of IIIT ?	Yes, it will be reimbursable by the IIIT-Delhi.
14	Page no-40	No. of Manpower as mentioned in the BOQ (Bills of Quantities) includes Reliever charges ?	The revised BOQ manpower , including the Reliever charges, is attached as Annexure XI .
15	Page no-8 point -C	Is it Mandatory for the contractor to have a DGR license of Delhi Region, if the contractor is already having PSARA License of the respective region ?	PSARA License of Delhi Region is also valid or DGR license of Delhi Region,
16	Page no-8 point -C	Upon reviewing the tender document, we noted that there is a mention of DGR-empaneled agencies. We would like to clarify whether agencies registered under the Private Security Agencies Regulation Act (PSARA), holding valid licenses and compliance, are eligible to participate in this tender, or if it is restricted exclusively to DGR-sponsored agencies. Our agency is PSARA-licensed and fully compliant with all statutory norms. Kindly confirm if our participation will be considered valid under the mentioned conditions.	PSARA License of Delhi Region is also valid or DGR license of Delhi Region,

Annexure-XX- Revised Evaluation Criteria			
S. No.	Parameter	Supporting Documents	Remarks
Step – I (Qualifying marks- 70 percent; i.e. 35 out 50)			
1	Financial Turnover & Net Worth		
	Bidder preferably have minimum Annual Average turnover of Rs. 14 crore or more in last three financial years.	Upto Rs 14 Crores – 5 Marks Rs 14 Crores to Rs 50 Crores – 10 Marks Rs 50 Crores to Rs 60 Crores– 15 Marks More than Rs 60 Crores – 20 Marks	Financial Statement of concerned year
2	Work Experience Commercial Value		
	At least one Similar completed works " Experience of satisfactory completion of Security Services in any of the IIT/IIIT/NIT/Academic Reputed Educational Institutes/ Government /Autonomous Universities/ Central / State Government University Campus with contract amount of not less than Rs 2.80 Cr- in any one year during the period of last seven year.	In Academic Central / State Government University Campus Clients Less than 1- 0 Marks Less than 2- 5 Marks 2 Project – 10 Marks 2 to 5 Project – 15 Marks Above 5 Project – 20 Marks	Self-attested copy of each contract/ work orders and Completion Certificates
3	Employee on Roll		
	Bidder preferably have a minimum 3000 employee on roll.	Less than 3000 Manpower –3 Marks 3000 to 5000 Manpower – 5 Marks More than 5000 Manpower – 10 Marks	Self-attested copy from bidder with proof
Step - II			
4	Presentation on execution of security services- The technically qualified bidders will be asked for presentation on how to perform the expected tasks in the tender.	20 marks	Will be asked from those bidders who obtain 35 marks out of 50 from the abovementioned criteria (column Sl.1 to 3)
5	Interaction with Evaluation Committee to check suitability for special campus requirement	30 marks	
	Total (Step – I + Step – II)	100 Marks	
In the first Stage, the Bidder shall submit its Technical Bid (qualifying marks- 70 percent; i.e. 35 out 50). The bidders who get technically more than 35 marks out of 50, will only qualify for next round and will be called further.			
Those Bidders who qualify in the Technical Bids (with reference to column Sl. No. 1 to 3) will be invited for Interaction and presentation of 20+30=50 marks. Bidders scoring minimum 70%. will be considered for financial bid opening. Presentation and interaction with the evaluation committee are essential aspects of the evaluation process.			
Firms obtaining minimum 35 marks out of 50 in step-I will get qualified for evaluation at step -II. Further, agency obtaining minimum 70 marks out of 100 marks (step -I + step – II) will be considered as technically qualified for opening of the financial bids. The weightage of financial proposal will be 30 %.			

PRICE BID FOR SECURITY SERVICES

S.no	Description	Male Security Guard- Semi skilled	Lady Guard- Semi skilled	Security Supervisor- Skilled	Assignment Security Manager - Graduate and above
1	Minimum wages (Latest)				
2	Special Allowance			5000	10000
3	EPF at 13% on 15,000/-				
4	ESIC at 3.25% on (1)			NA	NA
6	Total cost (1 to 5)				
7	Total manpower's	84	17	4	1
8	Total cost of (6*7)				
9	Agency Service Charges @3.85% (at Minimum)				
10	Total Amount (8+9)				
11	GST@18% on (10)				
12	Total Amount with GST (10+11)				
12	Total Amount (12x 12 months)				
	Total Cost per year as per current minimum wages				